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| --- | --- | --- | --- |
| **Date: April 2009 Total Internship hours at the start of the month:** | | |  |
| **Week** | **Functions** | **Description** | **Hrs** |
| **1** | **Week’s Activities** | **Helped 3rd grade teachers assemble and operate presentation stations. This involved learning how put the correct wiring in the correct places, turning the unit on, and using functions on the devices.** | 3 |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **2** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **3** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **4** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **5** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **Hours worked this month:** | | | 3 |
| **Total Internship hours to date including this month:** | | | 3 |

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| --- | --- | --- | --- |
| **Date: April 2010 Total Internship hours at the start of the month:** | | | 3 |
| **Week** | **Functions** | **Description** | **Hrs** |
| **1** | **Week’s Activities** | **Completed, Designed, and put together Yearbook online for the Elementary. This involved using and online application to adjust photos and create design layouts.** | 5 |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **2** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **3** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **4** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **5** | **Week’s Activities** | **Helped teachers create reports in D-MAC in PDF format. Still helping. It is done over the span of weeks.** | 30 mins. to date |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **Hours worked this month:** | | | 5.5 |
| **Total Internship hours to date including this month:** | | | 8.5 |

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| --- | --- | --- | --- |
| **Date: May 2010 Total Internship hours at the start of the month:** | | | 8.5 |
| **Week** | **Functions** | **Description** | **Hrs** |
| **1** | **Week’s Activities** | **Learned about Power Point and how to properly make a slide show. Put together a slide show explaining how to make a presentation for fellow grade level team members. I will be giving this presentation next week.** | 1.5 |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **2** | **Week’s Activities** | **Gave presentation to team members on how to make a Power Point presentation for their classroom. This one involved making an end of year presentation of the year’s events. Explained animations, slide addition and transition, sound, and file insertion.** | 1 |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **3** | **Week’s Activities** | **Learned how to create a game with hyperlinks in the Power Point program. Created 2 games for end of year review for my team members to use. One was based on rhyming review and the other on addition review.** | 3 |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **4** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **5** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **Hours worked this month:** | | |  |
| **Total Internship hours to date including this month:** | | |  |
| **Date: June 2010 Total Internship hours at the start of the month:** | | |  |
| **Week** | **Functions** | **Description** | **Hrs** |
| **1** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **2** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **3** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **4** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **5** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **Hours worked this month:** | | |  |
| **Total Internship hours to date including this month:** | | |  |